

Town of Sturbridge
Design Review Committee

Meeting Minutes

October 1, 2013

Meeting convened: 7:00 pm
Meeting adjourned: 7:19 pm

Attendees: Design Review Committee (DRC) Chris Castendyk, Elaine Cook, Fran O'Connell, Chris Wilson and applicants

Location: Central Office Building, second Floor Meeting Room

Agenda:

- **Everost, Inc. - 59 Technology Park Road**
- **Subway - 100 Charlton Road**
- **Approval September 17, 2013 Meeting Minutes**
- **Old Business**
- **New Business**

59 Technology Park Road - Everost, Inc.

No action - agent/representative did not attend meeting

100 Charlton Road - Subway

Re: Installation of 17.5+ square foot sign on Wal-Mart building at 100 Charlton Road

Zone: Commercial District

Agent: William Heflin

Proposal:

Single face SUBWAY logo sign. Face - .177 clear poly w/embossed letters, screened 2nd surface, cap-over design

Colors:

SUB - white letters. WAY - PMS 109 yellow letters. PMS 554 dark green contour

Shape background - green background is opaque

.063 aluminum black exterior return; .063 aluminum back; white interior

Documents reviewed : computer rendering, photographs depicting placement on

Wal-Mart building and photo of Oxford Wal-Mart showing Subway signage

Lighting: No illumination

DRC comments/concerns: none

Motion to approve: Chris Castendyk 2nd Elaine Cook Vote 4-0

Approval of September 17, 2013 Meeting Minutes

Motion to approve: Elaine Cook 2nd Fran O'Connell Vote 3-0 Abstention - 1

Old Business:

Fran reported on a question raised by the committee regarding businesses placing merchandise on their front lawns and sidewalks. She brought the issue to Jean Bubon's attention who is looking into possible options for a solution.

New Business:

None

Motion to Adjourn: Chris Wilson 2nd Chris Castendyk

Next DRC Meetings - October 15 and November 5, 2013

Prepared by Chris Wilson
Cc Building inspector
Town Planner - J. Bubon
Town Administrator - S. Suhoski
Board of Selectmen - T. Creamer, Chair
L. Wong
D. Trapasso